



ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ  
University of Mysore



# Online Programs

Website

[www.uni-mysore.in](http://www.uni-mysore.in)

Centre for Internal  
Quality Assurance

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# The University of Mysore was established in July 27, 1916.

It is the sixth oldest in the country and the first in the state of Karnataka. Also, in a sense it is the first university of the country to be established outside the limits of the British India. The university was founded as a result of the efforts of the benevolent and visionary Maharaja of erstwhile Princely State of Mysore His Highness Shri Nalvadi Krishnaraja Wadiyar - IV (1884-1940), and the then Diwan Sir M. Visvesvaraya (1860-1962). It was the first University to be accredited by NAAC in 2000 with Five Star Status. The university is now ranked 27th in the India Rankings 2020, NIRF-MHRD, Government of India. The University is located in Mysuru, the cultural centre of Karnataka. Mysuru was the capital of the Wadiyar dynasty. It is a city of palaces, temples, and gardens. Being a splendid tourist centre with historical monuments and unique architecture, it is famous for silk, sandalwood oil and artifacts of ivory and sandalwood. The city has salubrious climate throughout the year. It is about 140 kms south west of Bengaluru, the State capital, and is well connected by rail, road and air.



## Vision

To aspire to become a world-class University by tapping human resources from all sections of society by offering them opportunities to learn across disciplines, and to build human capital, men and women of character and competence capable of being leaders of tomorrow and solving problems arising out of fast changing realities - global and local.



## Mission

Built on a great legacy inherited from our founding fathers, our mission is to create an environment of stimulating intellectual dialogue across disciplines and harvest knowledge with a cutting-edge through high quality teaching, research, and extension activities leading to the generation of students who would provide leadership, vision and direction to society.

# Vice Chancellor – Message



**Prof. G. Hemanth Kumar**

University of Mysore has always occupied an esteemed place among the universities of India for over a century now. It has seen considerable growth in the last few years with the introduction of new courses of study, new disciplines, and new initiatives. We are constantly responding to the challenges of the changing academia by defining our strengths and building our distinctive character and identity.

We are proud of our innovative ideas and progressive approaches in every domain of activity and our focus will be in identifying opportunities for growth.

UoM is awarded the status of Institution of Excellence, University with Potential for Excellence, Centre with Potential for Excellence in a Particular Area (CPEPA) and is now poised to make its mark as an Institution of Eminence.

The UoM is largely dedicated to graduate and postgraduate studies in multiple disciplines and is widely known for its excellence in research and for its distinguished faculty. The faculty of the UoM have a high national and international profile and have been recipients of major national and international awards. Several of our faculty also belong to major national and international academies.

Identified as one of the top 20 universities in scientific publications and having strong research-focused disciplines, our students will have the benefit of research enriched education.

Let us all work towards our mission of creating an environment of stimulating intellectual dialogue across disciplines and harvesting knowledge with a cutting-edge through high quality teaching, research, and extension activities leading to the generation of students who would provide leadership, vision and direction to society while we uphold the highest ideals of greatness of knowledge and the commitment to adhere to truth.

I take this opportunity to welcome the students to this citadel of learning which provides multidisciplinary learning opportunities complemented by work-integrated learning with accent on all round personality development. I am confident that you will experience a rewarding journey.



Highlights of University



UNIVERSITY OF MYSORE  
100+ Years of Legacy



NAAC ACCREDITATION  
"A+" Grade




MYSORE UNIVERSITY FACULTY'S LAB  
Develops Novel Breast Cancer  
Drug



NIRF RANK  
19th

# Establishment of Centre for Internal Quality Assurance



The Higher Educational Institutions has established the Centre for Internal Quality Assurance for offering programmes in Open and Distance Learning mode and/or Online mode. It is headed by a full-time Director who is supported by adequate number of academic and other staff. The main aim of the CIQA is to maintain the quality in the courses offered through online mode. The Centre has been established with the primary focus to shoulder the responsibilities of generating and promoting awareness for quality assurance and to work out the procedural details.



## Vision

To realize an ecosystem where, quality is strived for in all processes of Programs offered under online mode.



## Mission

- To conduct regular academic and administrative audits.
- To encourage self-evaluation, accountability, autonomy and transparency through quality circles in all processes.
- To promote the effective use of latest technical know-how for automation of activities.
- To develop protocols for all activities and refine them based on stakeholders' feedback.
- To develop human resources (Academic & Non-academic) for overall quality delivery of online resources.

# Objective

The objective of Centre for Internal Quality Assurance is to develop and put in place a comprehensive and dynamic internal quality assurance system to ensure that programmes of higher education in the Open and Distance Learning mode and Online mode being implemented by the Higher Educational Institution are of acceptable quality and further improved on continuous basis.



**QUALITY  
ASSURANCE**

# Functions ●●●

The functions of Centre for Internal Quality Assurance would, inter alia, include the following, namely:-

- To maintain quality in the services provided to the learners.
- To undertake self-evaluative and reflective exercises for continual quality improvement in all the systems and processes of the Higher Educational Institution.
- To contribute in the identification of the key areas in which Higher Educational Institution should maintain quality.
- To devise mechanism to ensure that the quality of Open and Distance Learning programmes and Online programmes matches with the quality of relevant programmes in conventional mode.
- To devise mechanisms for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.
- To suggest measures to the authorities of Higher Educational Institution for qualitative improvement.
- To facilitate the implementation of its recommendations through periodic reviews.
- To organise workshops/ seminars/ symposium on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.
- To develop and collate best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution.
- To collect, collate and disseminate accurate, complete and reliable statistics about the quality of the programme(s).
- To ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme.



- > To put in place a mechanism to ensure the proper implementation of Programme Project Reports.
- > To maintain a record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.
- > To provide inputs to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.
- > To facilitate system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.
- > To act as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.
- > To adopt measures to ensure internalisation and institutionalisation of quality enhancement practices through periodic accreditation and audit.
- > To coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines.
- > To obtain information from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.
- > To record activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.
- > It will be mandatory for Centre for Internal Quality Assurance to submit Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session. A copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution shall be submitted annually to the Commission.

# Centre for Internal Quality Assurance Committee ●●●

1. The functions of Centre for Internal Quality Assurance would, inter alia, include the following, namely:

CATEGORY	POSITION
Vice Chancellor	Chairperson
Three senior teachers of Higher Educational Institution	Members
Head of three Departments or School of Studies offering recognized programmes in Open and Distance Learning and Online mode	Members
Two external experts of Open and Distance Learning and/or Online education	Members
Officials from the Administration and Finance departments of the Higher Educational Institution	Members
Director, Centre for Internal Quality Assurance	Member Secretary

2. The members of the committee are nominated by the Vice- Chancellor of the Higher Educational Institution.

3. The membership of such nominated members is for a period of two years. The Committee of Centre for Internal Quality Assurance meets at least once in a semester. The quorum for the meeting is two-third of the total number of members with mandatory presence of one external expert. The agenda, minutes and Action Taken Reports are documented with official signatures and maintained electronically in a retrievable format.

4. Centre for Internal Quality Assurance Committee performs the following functions, namely:-

- Overseeing the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes.
- Facilitating adoption of instructional design requirements as per the philosophy of the Open and Distance Learning and/or Online learning decided by the statutory bodies of the HEI for its different academic programmes.
- Promoting automation of learner support services of the Higher Educational Institution.
- Coordinating with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes.
- Coordinating with third party auditing bodies for quality audit of programme(s).
- Overseeing the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution.
- Promoting collaboration and association for quality enhancement of Open and Distance Learning and Online modes of education and research therein.
- Facilitating industry-institution linkage for providing exposure to the learners and enhancing their employability.

# Quality Monitoring Mechanism

1. The guidelines on quality monitoring mechanism is adopted by the Centre for Internal Quality Assurance for conducting institutional quality audits, to promote quality assurance and enhance as well as spread best-in- class practices of quality assurance.
2. Quality monitoring is addressed under the following broad areas, namely:-

## Governance, Leadership and Management



### Organisation Structure and Governance

This relates to the policies and practices of Higher Educational Institution in the matter of planning, human resources, recruitment, training, performance appraisal, financial management and the overall role of leadership, with a focus on the following key aspects.



### Management

The leadership and management of the Institution strives to assess and review the organisational culture to achieve its vision, mission and goals.



### Strategic Planning

The Higher Educational Institution undertakes strategic planning of its activities and implement the same by aligning those with academic and administrative aspects to improve the overall quality.



### Operational Plan, Goals and Policies

The Higher Educational Institution has well defined goals which are realistic and measurable, well defined policies that are in sync with its strategic plan and are realistic and achievable, clearly stated guidelines for the implementation of its policies and plans, and transparent and accountable system for its policies and planning that are well communicated to its stakeholders.

## Articulation Of Higher Educational Institution Objectives

The Higher Educational Institution has articulated a clear vision, mission, ethos and broad strategy consistent with the goals for offering programmes in Open and Distance Learning and Online mode.



## Programme Development and Approval Processes

This area of concern relates to programme development and approval mechanism for the programme(s) to be launched, covering the following key aspects, namely -

### > Curriculum Planning, Design and Development

The curriculum planning, design and development of academic programmes is a major academic activity of the Higher Educational Institution. Therefore, it has processes, systems and structures in place to carry out these responsibilities.

### > Curriculum Implementation

The Higher Educational Institution has specific implementation plans for identifying the time to be spent on specific components of the implementation phase. It is the basis for the effectiveness of the programme(s) and their usefulness as a whole.

### > Academic Flexibility

The Higher Educational Institution has adopted proper strategies for imparting academic flexibility, which refers to freedom in the use of the time-frame of courses, vertical mobility, and inter-disciplinary options facilitated by curricular transactions for learners.

### > Learning Resource

The Higher Educational Institution has ensured quality learning resources in the form of Self Learning Materials (SLMs) for Open and Distance Learning mode and e-learning material for Online mode of education as defined in these regulations. While deciding on the instructional packages, the Higher Educational Institution has taken into consideration various factors – the media and technology utilised matches the course content in order to enhance and expand learning, and to match to the learners' needs; that these are accessible, practical and equitable, and cost effective to the learners.

### > Feedback System

The process of revision and re-design of curricula is based on feedback from all stakeholders in terms of its relevance and appropriateness in catering to the needs of the society, economy and environment.

## > Programme Monitoring and Review

The Higher Educational Institution plans and execute programme monitoring and review system to conduct periodic internal reviews and maintain the quality of academic programmes. For such reviews, the Institution has also considered the attainments of learning outcomes that are assessed through the various tools for direct and indirect assessment.

## > Infrastructure Resources

The Higher Educational Institution has a system to elicit data on the adequacy and optimal use of the facilities - physical facilities, library (or e-library), Information and Communication Technology infrastructure, etc. - available in a Higher Educational Institution to maintain the quality of academic programmes and ensure qualitative support to each of the stakeholders.

## > Assessment And Evaluation

All the stated Learning Outcomes of a Programme is a part of its evaluation protocol. The Higher Educational Institution executes the evaluation through varied assessment tools including multiple choice questions, projects, reports, case-studies, presentations, and term-end examinations, to suit the different learning outcomes expected of the course elements. The Higher Educational Institution has proper assessment and moderation system for assessing the learning outcomes of learners.

## > Learning Environment and Learner Support

The learner support services including academic counselling and library services has a major pre-occupation of Higher Educational Institution for its Open and Distance Learning mode and Online mode learners. Additionally, Higher Educational Institution has established Information and Communication Technology facilities as component of the learning environment which is focused around the pedagogical use of modern educational practices to support blended learning. Learner Support Services are provided through the campus-wide portal and e-Learning platform. The Higher Educational Institution has taken a more sophisticated approach to the use of Information and Communication Technology and expertise in e-learning. The approach provides a seamless learner-centred environment.



## Academic Planning

The Higher Educational Institutions has robust and appropriate academic planning procedures to ensure that the programmes offered by it are relevant to national economy, reflects the Institution 's strategic direction and offers a high quality 'value-added 'learner experience. The Institution has adequate and appropriate teaching and other support staff along with infrastructure and technology support to ensure that the curriculum remains up to date and the institutional goals are achieved.



## Validation

The Higher Educational Institution has a mechanism in place for validation to ensure that its programmes are academically viable, that academic standards have been appropriately defined and that these offer learners the best opportunity to learn.



## Teaching Quality And Staff Development

The Higher Educational Institutions has a well established structure for promoting quality counselling, capacity building workshops, programmes, interactive teaching-learning and provide staff development programmes and activities to encourage academic staff to improve teaching and learning on continuous basis.

(3) Process of Quality Audit





## Monitoring, Evaluation And Enhancement Plans

Quality deliverance of the Open and Distance Learning programmes and Online programmes and the outcomes attainment and continual quality improvements are ensured by the Higher Educational Institution, shall be broadly as follows, namely



### Reports from Examination Centres

Report of conduct of examinations in both Open and Distance Learning Mode and Online mode, along with report of observers/proctors for all examinations is collected periodically from Examination Centres. The Higher Educational Institution has adopted the technological solutions for easy receipt of these reports.



### External Auditor or other External Agencies report

The Higher Educational Institution considers the comments made by External auditors, experts and third party of quality audit and implement as appropriate.



### Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels

For effective evaluation and audit, the Higher Educational Institution ensures easy access to performance monitoring information such as course pass rates, learner entry profiles and progression and achievement reports, which is available through web-based application and be used for report making by the Higher Educational institution.



### Reporting and Analytics by the Higher Educational Institution

The Higher Educational Institution shall generate the required reports out of such web-based applications and analyse learner and academic analytics for deciding the improvements to be executed for better performance.



### Periodic Review

The Higher Educational Institution has an effective system for collecting feedback from the stakeholders regularly to improve its programmes. The Higher Educational Institution conducts self-assessments regularly and use the results to improve its systems, processes etc. and finally quality of programmes.





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